OFFICE USE ONLY	Client no.:	Date received: / /	Application no.:

INZ 1025

IMMIGRATION NEW ZEALAND

Sponsorship Form for Temporary Entry

Supporting information for a visitor visa, work visa or student visa application

Who can be a sponsor?

To be a sponsor you must be:

- a **New Zealand citizen or the holder of a New Zealand residence class visa** (if you are the holder of a resident visa that is subject to conditions under section 49(1) of the Immigration Act 2009, you are not eligible to be a sponsor), or
- an **organisation**, including New Zealand registered companies, incorporated societies, and charitable trusts, or
- a **government agency**, including government departments and crown entities.

Supporting your partner

If you want to support your partner (whether married, in a civil union or a de facto partnership) to come to New Zealand, you must complete the *Form for Partners Supporting Partnership-Based Temporary Entry Applications (INZ 1146)*. Depending on your partner's circumstances, you may also be required to financially sponsor them. The immigration officer will let you know if this is the case.

Requirements for specific sponsors

Organisations and government agencies can sponsor someone applying for:

- a visitor visa, or
- a student visa, or
- a work to residence visa under Talent (Arts, Culture and Sports), or
- a work visa under Foreign Crew of Fishing Vessels.

If you are a New Zealand citizen or resident sponsoring a student, you must be a relative or a friend of the student.

If you are sponsoring a work to residence visa, you must complete the form *Talent (Arts, Culture and Sports) Sponsorship Form (INZ 1091)*.

Sponsor's responsibilities

When you agree to be a sponsor, you undertake and agree to:

- make sure the sponsored person has financial support for the duration of their stay (maintenance costs like food, clothing and health care – things necessary for their health and welfare while in New Zealand), and
- make sure the sponsored person has suitable accommodation for the duration of their stay (whether providing it directly or paying for it), and
- guarantee to provide the cost of return airfare for the sponsored person, if they do not have the means to pay themselves (or refuse to pay for it), and
- guarantee to provide the costs associated with the sponsored person's deportation if they are deported (costs like locating, detaining and maintaining the person, as well as travel costs), and
- (*optional undertaking*) guarantee to provide the cost of maternity health services in New Zealand if the sponsored person is pregnant and intending to give birth in New Zealand.

When you agree to be a sponsor, you are responsible for the sponsored person from the day they arrive in New Zealand until the day they get a new visa with a different sponsor or no sponsor, or the day they leave, whether they are on a valid visa or in New Zealand unlawfully. You cannot withdraw your sponsorship. If you sponsor a multiple entry visa, you are responsible every time they are in New Zealand with that sponsored visa.

Evidence you must provide

You must provide evidence:

- that you are a New Zealand citizen or residence class visa holder, or
- that you are a registered company, incorporated society or charitable trust,
- that you have sufficient funds for the maintenance of the sponsored person for the duration of their

intended stay in New Zealand (unless they are providing their own funds),

- that you have sufficient funds to pay for the sponsored person's accommodation, or if you are providing accommodation directly, evidence that you own or have a rental agreement for the property where the sponsored person will stay while in New Zealand (unless they are paying for their own accommodation),
- that you have sufficient funds to pay for the return travel of the sponsored person (unless they are providing their own airfare or their own funds to cover return travel),
- *(optional undertaking)* that you have funds of at least NZ$9,000 available to pay for the cost of maternity health services in New Zealand if the sponsored person is pregnant and intending to give birth in New Zealand.

Note: If the sponsored person is providing some of the costs included in sponsorship themselves (such as a prepaid airfare, travellers cheques, etc), evidence of those must be included with their application and the sponsorship form. If what they provide is not sufficient for their needs, you will be responsible for providing the rest of the costs.

If you hold an approval in principle to recruit foreign fishing crew you are only required to submit a copy of the approval in principle letter as evidence that you meet your sponsorship undertakings.

What happens if you do not honour your sponsorship?

If you fail to carry out the responsibilities listed above (a breach of your sponsorship undertakings), the sponsored person will be in breach of their visa conditions and may become liable for deportation.

If you fail to carry out the responsibilities listed above, and the sponsored person incurs costs to the New Zealand Government or a third party to cover any part of their maintenance, accommodation or return travel (or deportation), you will be responsible for repaying those costs.

If you fail to repay the costs incurred by the sponsored person, a debt for the amount of those costs will then be due to the New Zealand Government or the third party. This debt may be enforced against you in the New Zealand courts. This debt remains your responsibility until it is repaid, even if the sponsored person is no longer in New Zealand, is in New Zealand unlawfully, or has a new visa.

If you breach your sponsorship undertakings (whether there is a debt or not), you may not be able to sponsor again in the future.

Completing the sponsorship form

Unless you are sponsoring a fishing crew under the Foreign Crew of Fishing Vessels instructions or members of the same family applying together under one visitor visa application, you must complete a separate form for each applicant you are sponsoring.

Foreign crew of fishing vessels

If you are New Zealand employer or a New Zealand charter party sponsoring a foreign crew of a fishing vessel as a condition of an approval in principle, you must list all the sponsored crew members at Section B: Foreign crew of fishing vessel. You do not need to complete Section A: Applicant's details.

Signing the declaration

When you have completed sections A to E of the form (and, if necessary, your bank has completed Section F: Bank confirmation), you must take the form and the evidence you are providing to a person authorised to take a statutory declaration, and complete Section G: Declaration by sponsor with them. Justices of the Peace, solicitors or notaries public are authorised to take a statutory declaration.

When your statutory declaration has been completed, return the form with your evidence to the applicant.

Immigration Advisers Licensing Act 2007

Under the Immigration Advisers Licensing Act 2007 it is an offence to provide immigration advice without being licensed or exempt. If your immigration adviser is not licensed when they should be, Immigration New Zealand will return your application.

For more information and to view the register of licensed advisers, go to the Immigration Advisers Authority website www.iaa.govt.nz or email info@iaa.govt.nz.

Lawyers provide immigration advice and are exempt from licensing under the Immigration Advisers Licensing Act 2007. For more information and to view the register of immigration lawyers, go to the New Zealand Law Society website www.lawsociety.org.nz.

When filling in this form, please write clearly using CAPITAL LETTERS.

Section A Applicant's details

Everyone should fill in this section except if you are sponsoring a foreign crew on a fishing vessel, in which case you should go to Section B: Foreign crew of fishing vessel.

A1 Details of the applicant(s) you are sponsoring

Applicant 1

Full name as shown on passport

Relationship to you

Date of birth D D M M Y Y Y Y Gender ☐ Male ☐ Female

Type of application ☐ visitor ☐ student ☐ work ☐ limited visa

Applicant 2 (if visitor)

Full name as shown on passport

Relationship to you

Relationship to applicant 1

Date of birth D D M M Y Y Y Y Gender ☐ Male ☐ Female

Applicant 3 (if visitor)

Full name as shown on passport

Relationship to you

Relationship to applicant 1

Date of birth D D M M Y Y Y Y Gender ☐ Male ☐ Female

Applicant 4 (if visitor)

Full name as shown on passport

Relationship to you

Relationship to applicant 1

Date of birth D D M M Y Y Y Y Gender ☐ Male ☐ Female

A2 The applicant(s) is applying for a visa for a stay in New Zealand of ____ months.

Section B Foreign crew of fishing vessel

B1 What is the name of the vessel the foreign crew will be working on?

B2 Complete the following details for each foreign crew member on the vessel named at B1.

Name on passport	Date of birth	Nationality	Passport number
	/ /		
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Attach additional sheets of paper if necessary.

Section C Sponsor's details

This section of the form must be completed by the person, organisation or government agency sponsoring the applicant's stay in New Zealand. If the sponsor is an organisation or a government agency, it must be completed by a named contact person authorised to make representations and enter into agreements on behalf of the organisation or agency.

C1 The sponsor is:

☐ a natural person. *Go to* C2

☐ an organisation. *Go to* C10

☐ a government agency. *Go to* C11

Sponsorship by a natural person

Complete questions C2 to C9 if the sponsor is a natural person. Otherwise go to C10.

C2 Full name of sponsor

Family/last name

Given/first name(s)

Other names you are known by or have ever been known by

C3 Gender ☐ Male ☐ Female

C4 Date of birth D D M M Y Y Y Y

C5 Town/city of birth

Country of birth

C6 Country of citizenship

C7 Your residential address and contact details.

Address

Telephone (daytime)

Telephone (evening)

Fax

Email

C8 To sponsor a visitor you must be a New Zealand citizen or residence class visa holder. Tick the **one** option that applies to you.

☐ I am a New Zealand citizen.

☐ I am a New Zealand residence class visa holder (includes Australian citizens and residents who are in New Zealand).

You must provide either your original passport or a certified copy of the personal details page of your passport. If you are a New Zealand citizen and you do not have a passport, you may provide an original or certified copy of your New Zealand citizenship certificate or birth certificate instead.

C9 Complete this question if you are sponsoring a **student**.

What is your relationship with the person listed at A1?

What evidence of the relationship have you attached?

Go to C16.

Sponsorship by an organisation or a government agency

Complete questions C10 to C15 if the sponsor is an organisation or government agency. Otherwise go to C16.

C10 Full name of organisation (registered company, incorporated society or charitable trust). *Go to* C12

C11 Full name of government agency (including details of division or work group, as applicable). *Go to* C12

C12 Name and position of authorised contact person acting on behalf of the sponsoring organisation/agency.

Family/last name

Given/first name(s)

Position or title in sponsoring organisation/agency

C13 Physical and postal addresses.

Street address

Postal address

Telephone (daytime)

Telephone (evening)

Fax

Email

C14 Tick the **one** option that applies to you.

- ☐ I represent a registered company and I have attached evidence of incorporation under the Companies Act 1993.
- ☐ I represent an incorporated society and I have attached evidence of incorporation under the Incorporated Societies Act 1908.
- ☐ I represent a charitable trust and I have attached evidence of incorporation under the Charitable Trusts Act 1957.
- ☐ I represent a government agency.

C15 If the sponsor is an **organisation** provide an explanation of the link between the organisation's activities and the purpose for which the applicant(s) is/are coming to New Zealand.

All sponsors must complete questions C16 to C19

C16 Name and address for communication about this sponsorship form.

☐ Same as address at C7. *Go to* C18

☐ Same as address at C13. *Go to* C18

☐ As below.

Family/last name

Given/first name(s)

Company name (if applicable) and address

Telephone (daytime)

Telephone (evening)

Fax

Email

C17 Do you authorise the person stated at C16 to act on your behalf? ☐ Yes ☐ No

C18 Have you received immigration advice on this sponsorship form?

ⓘ You can find a definition of immigration advice at www.immigration.govt.nz/advice.

☐ Yes *Make sure that your immigration adviser completes Section H: Immigration adviser's details.*

☐ No

C19 Have you sponsored anyone to come to New Zealand previously?

Note: If you are sponsoring foreign fishing crew, you do not need to complete this question.

☐ Yes *Provide details in the table below.* ☐ No

Details of **all** visitors, workers and students you have previously sponsored. If the sponsored person did not arrive, write 'N/A' in 'Date of arrival'.

Name	Date of birth (DD/MM/YY)	Date of arrival (If known)	Date of departure (If known)
1.	/ /	/ /	/ /
2.	/ /	/ /	/ /
3.	/ /	/ /	/ /
4	/ /	/ /	/ /
5	/ /	/ /	/ /
6	/ /	/ /	/ /
7.	/ /	/ /	/ /

Section D Sponsor eligibility

If the sponsor is a natural person, he or she must answer questions D1, D2 and D4.

If the sponsor is an organisation, the authorised contact person listed at C12 must answer questions D3 and D4.

Sponsor is a natural person

D1 Will you be ordinarily resident in New Zealand during the term of the sponsorship? ☐ Yes ☐ No

D2 Have you ever been convicted of any offence(s) under immigration law? ☐ Yes ☐ No

Have you previously breached sponsorship obligations? ☐ Yes ☐ No

Do you have an outstanding debt to the Crown or other third parties as a result of another sponsorship arrangement?

☐ Yes ☐ No

Have you entered insolvency procedures or been adjudicated bankrupt? ☐ Yes ☐ No

Are you liable for deportation? ☐ Yes ☐ No

Are you serving a custodial sentence or awaiting sentencing after being convicted of a crime which carries a custodial sentence?

☐ Yes ☐ No

Are you sponsoring this application for the purpose of receiving a financial reward or fee? ☐ Yes ☐ No

Go to D4

Sponsor is an organisation

D3 Has your organisation or its listed directors, trustees or management been convicted of any offence(s) under immigration law?

☐ Yes ☐ No

Has your organisation previously breached sponsorship obligations? ☐ Yes ☐ No

Does your organisation have an outstanding debt to the Crown or other third parties as a result of another sponsorship arrangement?

☐ Yes ☐ No

Is your organisation in receivership or liquidation? ☐ Yes ☐ No

Is your organisation sponsoring this application for the purpose of receiving a financial reward or fee?

☐ Yes ☐ No

All sponsors (except government agency)

D4 If you have answered Yes to any of the questions at D2 or D3, please provide a detailed explanation. Use an extra sheet if required.

Section E Sponsorship undertakings

The sponsor must undertake to provide for the accommodation and maintenance and repatriation (or deportation if necessary) of the sponsored person(s).

Tick the box at E1 to confirm that you agree to **all** the sponsorship undertakings.

Tick the box at E2 if you are also agreeing to pay for the cost of maternity health services.

Tick the appropriate boxes at E3 to confirm what evidence you are providing of your ability to meet the sponsorship undertakings.

E1 ☐ I undertake to ensure that every sponsored person listed at A1 or B1 has: **suitable accommodation** for the duration of their stay; **and financial support** for their maintenance (including medical treatment if necessary) for the duration of their stay, **and the means to leave New Zealand** at the end of their stay, including any reasonable costs associated with deportation.

E2 ☐ (*Optional undertaking*) I undertake to pay for the cost of maternity health services in New Zealand for the sponsored person listed at A1 or B1, which may be at least NZ$9,000.

E3 I have attached the following evidence that I have sufficient funds to meet my sponsorship undertakings:

☐ Bank statements ☐ Wage slips ☐ A letter from my employer confirming ongoing employment and pay conditions
☐ The completed Section F: Bank confirmation below ☐ Approval in principle letter ☐ Other.

Note: The minimum amount of funds you must have to sponsor a person for a temporary entry visa is:

- *NZ$1000 per person per month of stay if the accommodation has not been prepaid, or*
- *NZ$400 per person per month of stay if the accommodation has been prepaid, or*
- *NZ$15,000 per year for students taking courses lasting 36 weeks or longer (less any prepaid expenses).*

Section F Bank confirmation

Note: If you hold an approval in principle to recruit foreign fishing crew, you do not need to complete this section.

The sponsor's bank must complete this section if the sponsor **has not** provided bank statements/wage slips/a letter from the employer.

Name of bank _____ Branch _____

The bank confirms that _____ *(name of account holder)*

has an account with this bank and has sufficient funds as at the date of the signature below to make available the amount of *(tick one of the first four options and the fifth option only if applicable)*:

Visitor: ☐ NZ$400 per month ☐ NZ$1,000 per month

Student: ☐ NZ$1,250 per month (course less than 36 weeks) ☐ NZ$15,000 per year (course 36 weeks or longer)

for _____ months in New Zealand for each of the _____ person(s) specified in this form,

and ☐ NZ$9,000 (if applicable).

The bank accepts no obligation or liability in respect of these funds.

Signature of bank officer _____

Full name of bank officer _____

Date D D M M Y Y Y Y

Official stamp or seal

Section G Declaration by sponsor

The following declaration must be witnessed by a person authorised to take statutory declarations, such as a Justice of the Peace, a lawyer, or a notary public. Make sure that you understand the declaration before you sign this section. If the sponsor is an organisation or government agency, the full name of the organisation or agency must be given for each of the undertakings below, but the declaration must be signed by the authorised contact person.

I understand that if I have received immigration advice from an immigration adviser and if that immigration adviser is not licensed under the Immigration Advisers Licensing Act 2007 when they should be, INZ will return my sponsorship form.

I, _____, _____
[full name of sponsor or authorised contact] *[occupation]*

of _____
[name of sponsoring organisation or government agency, if applicable]

_____
[sponsor's address]

solemnly and sincerely declare that:

- the information supplied on this form and in the accompanying documents is true and correct
- I/the organisation/the government agency [*circle as appropriate*] will honour the sponsorship undertakings given in Section E: Sponsorship undertakings in respect of the person(s) named in Section A: Applicant's details or Section B: Foreign crew of fishing vessel, who I/the organisation/the government agency [*circle as appropriate*] have agreed to sponsor in this form.

I acknowledge that I will be liable for any reasonable costs incurred by the Crown or a third party as a result of failing to ensure the person named in Section A: Applicant's details or Section B: Foreign crew of fishing vessel:

- has suitable accommodation while in New Zealand
- has financial support to meet the reasonable costs of essential provisions for their health and welfare while in New Zealand (including medical treatment if necessary)
- has the means to leave New Zealand at the end of the sponsorship period (including any reasonable costs associated with deportation), and
- has paid for the cost of maternity health services in New Zealand (if I have agreed to this undertaking in Section E: Sponsorship undertakings)

and that those costs may be recoverable in the New Zealand courts.

I make this solemn declaration conscientiously believing the same to be true and by virtue of the Oaths and Declarations Act 1957.

Signature of sponsor or authorised contact _____

Declared at _____ this _____ day of _____ 20 _____
[place] *[date]* *[month]* *[year]*

before me _____, _____
[name of person authorised to take statutory declarations] *[official designation]*

Contact details of person authorised to take statutory declarations. (Note: The supply of any contact details to INZ is optional. Any information you provide will be used for verification purposes only. Contact your nearest Immigration New Zealand branch for more information, or to access or correct any information you have provided.)

Address _____

_____

Telephone (daytime) _____ Telephone (evening) _____

Fax _____ Email _____

Signature of person authorised to take statutory declarations _____

This form has been approved under section 381 of the Immigration Act 2009

Section H Immigration adviser's details

This section must be completed by the sponsor's immigration adviser. If the sponsor does not have an immigration adviser, this section does not have to be completed.

H1 If you are a licensed adviser, please provide your licence details.

Licence type ☐ full ☐ provisional ☐ limited *List conditions specified in the register*

Licence number 2 0 *Go to Section I: Declaration by person assisting the sponsor*

H2 If you are exempt from licensing, tick **one** box below to show why you are exempt from licensing then go to Section I: Declaration by person assisting the sponsor.

☐ I provided immigration advice in an informal or family context only, and I did not provide the advice systematically or for a fee.

☐ I have provided immigration advice in the course of my work (employed or volunteer) and that work exempts me from the requirement to be licensed. Indicate the reason for your exemption below.

☐ Lawyer with current New Zealand practicing certificate ☐ Community Law Centre ☐ Citizens Advice Bureau

☐ New Zealand Member of Parliament or staff ☐ New Zealand public servant ☐ Foreign Diplomatic/Consular

See www.immigration.govt.nz/adviserlicensing *for more information about who is exempt from licensing.*

Section I Declaration by person assisting the sponsor

This section must be completed and signed by the sponsor's immigration adviser, or by any person who has assisted the sponsor by providing immigration advice, explaining, translating, or recording information on the form for the sponsor. If the sponsor does not have an immigration adviser, and no one helped the sponsor to fill in this form, this section does not have to be completed.

If you are not exempt under the Immigration Advisers Licensing Act 2007, it is an offence for you to provide immigration advice without holding a license, and Immigration New Zealand will refuse to accept your client's application. More information about immigration adviser licensing can be obtained from the Immigration Advisers Authority website www.iaa.govt.nz, via email info@iaa.govt.nz or by telephone on 0508 422 422.

Name and address of person assisting sponsor. ☐ Same as address given at B3, or ☐ as below.

Family/last name

Given/first name(s)

Company name (if applicable) and address

Telephone (daytime)

Telephone (evening)

Fax

Email

I understand that after the sponsor has signed this form it is an offence to change or add further information, change any documents attached to the form, or attach any further documents to the form.

I note that the maximum penalty for this offence is a fine of up to NZ$100,000 and/or a term of imprisonment of up to seven years. However, if changes are needed, the person making the changes must state on the form what information or documents have been changed and give reasons for the changes.

I certify that the sponsor asked me to help them complete this form and any additional forms. I certify that the sponsor agreed that the information provided was correct before signing the declaration.

☐ I have **assisted** the sponsor as an interpreter/translator

☐ I have **assisted** the sponsor with recording information on the form

☐ I have **assisted** the sponsor in another way. *Specify*

☐ I have **provided immigration advice** (as defined in the Immigration Advisers Licensing Act 2007) and my details in Section H: Immigration adviser's details are correct.

Signature of person assisting

Date D D M M Y Y Y Y

About the information you provide

Deciding whether you are eligible to be a sponsor

The information about you on this form is collected to determine your eligibility to be a sponsor of an applicant for temporary entry to New Zealand.

The main recipient of the information is Immigration New Zealand but it may also be shared with other Government agencies, which are entitled to the information under applicable legislation.

The address of Immigration New Zealand is PO Box 3705, Wellington, New Zealand. **This is not where the application should be sent.**

Collecting this information is authorised by the Immigration Act 2009 and the Immigration Regulations made under that Act. You do not have to provide the information, but if you do not then the sponsored person's visa application may be declined.

Any person who is in New Zealand has the right to access the information about them held by Immigration New Zealand and to ask for any of it to be corrected if they think that is necessary.

Health and disability services

Temporary entry class visa holders generally are not eligible for publicly-funded health and disability services. People covered by New Zealand's Reciprocal Health Agreements with Australia and the UK are entitled to publicly funded health care for immediately necessary medical treatment only.

We strongly recommend that visitors, students and workers have comprehensive health insurance for the duration of their stay. For more information, visit the Ministry of Health website at www.health.govt.nz.

newzealand.govt.nz